

APPENDIX B

PERSONAL DEVELOPMENT PLAN

mm  
14/1/2017

SPM

M.E





--- Student Account History -----

STUDENT NAME	Lesley Mokwena
STUDENT No.	600893
YEAR OF STUDY	2012

Opening Balance: -7950

Invoice Id	Date	Fee Type	Fee Description	Description	Amount (In Rands)
1437537	30-Jan-12	Payment - Direct Deposit Standard Bank	600893 SUNNYSIDE 860	0966 Standard Bank	-7,950.00
3518305	03-Feb-12	MISD410	Copyright Fee		90.00
3585036	09-Feb-12	TUIT101	Tuition Fees	PADM7009 Introduction and Orientation	2,370.00
3585039	09-Feb-12	TUIT101	Tuition Fees	PADM5119 Policy Management & Evaluation	1,530.00
3585040	09-Feb-12	TUIT101	Tuition Fees	PADM5121 Managing People & Organisations	1,530.00
3585041	09-Feb-12	TUIT101	Tuition Fees	PADM5018 Research Design and Method	1,530.00
3585034	09-Feb-12	TUIT101	Tuition Fees	PADM5116 Managing Information & Communications	1,530.00
3585031	09-Feb-12	TUIT101	Tuition Fees	PADM5113 Public Policy	1,530.00
3585032	09-Feb-12	TUIT101	Tuition Fees	PADM5114 Managing Change	1,530.00
3585033	09-Feb-12	TUIT101	Tuition Fees	PADM5115 Managing Service Delivery	1,530.00
3585037	09-Feb-12	TUIT101	Tuition Fees	PADM5118 Knowledge Management	1,530.00
3585038	09-Feb-12	TUIT101	Tuition Fees	PADM5122 Approaches to Development	1,530.00
3585029	09-Feb-12	TUIT101	Tuition Fees	PADM5111 Economics & Public Finance	1,530.00
3585036	09-Feb-12	TUIT101	Tuition Fees	PADM5117 Strategy & Leadership	1,530.00
3585030	09-Feb-12	TUIT101	Tuition Fees	PADM5112 Governance & Development	1,530.00
3585009	09-Feb-12	MISD401	Notes and Unit Packs	PADM7009 Introduction and Orientation	574.00
3585007	09-Feb-12	MISD401	Notes and Unit Packs	PADM5115 Managing Service Delivery	522.00
3585006	09-Feb-12	MISD401	Notes and Unit Packs	PADM5114 Managing Change	522.00
3585005	09-Feb-12	MISD401	Notes and Unit Packs	PADM5113 Public Policy	522.00
3585004	09-Feb-12	MISD401	Notes and Unit Packs	PADM5112 Governance & Development	522.00
3585014	09-Feb-12	MISD401	Notes and Unit Packs	PADM5121 Managing People & Organisations	522.00
3585012	09-Feb-12	MISD401	Notes and Unit Packs	PADM5122 Approaches to Development	522.00
3585003	09-Feb-12	MISD401	Notes and Unit Packs	PADM5111 Economics & Public Finance	522.00
3585010	09-Feb-12	MISD401	Notes and Unit Packs	PADM5117 Strategy & Leadership	522.00

Temp 14/7/2017 SPM

<i>Invoice Id</i>	<i>Date</i>	<i>Fee Type</i>	<i>Fee Description</i>	<i>Description</i>	<i>Amount</i>
3585011	09-Feb-12	MISD401	Notes and Unit Packs	PADM5118 Knowledge Management	522.00
3585015	09-Feb-12	MISD401	Notes and Unit Packs	PADM5018 Research Design and Method	522.00
3585008	09-Feb-12	MISD401	Notes and Unit Packs	PADM5116 Managing Information & Communications	522.00
3585013	09-Feb-12	MISD401	Notes and Unit Packs	PADM5119 Policy Management & Evaluation	522.00
3585021	09-Feb-12	MISD407	Computer Facilities	PADM5116 Managing Information & Communications	281.00
3585022	09-Feb-12	MISD407	Computer Facilities	PADM7009 Introduction and Orientation	281.00
3585017	09-Feb-12	MISD407	Computer Facilities	PADM5112 Governance & Development	281.00
3585024	09-Feb-12	MISD407	Computer Facilities	PADM5118 Knowledge Management	281.00
3585025	09-Feb-12	MISD407	Computer Facilities	PADM5122 Approaches to Development	281.00
3585026	09-Feb-12	MISD407	Computer Facilities	PADM5119 Policy Management & Evaluation	281.00
3585023	09-Feb-12	MISD407	Computer Facilities	PADM5117 Strategy & Leadership	281.00
3585028	09-Feb-12	MISD407	Computer Facilities	PADM5018 Research Design and Method	281.00
3585016	09-Feb-12	MISD407	Computer Facilities	PADM5111 Economics & Public Finance	281.00
3585019	09-Feb-12	MISD407	Computer Facilities	PADM5114 Managing Change	281.00
3585027	09-Feb-12	MISD407	Computer Facilities	PADM5121 Managing People & Organisations	281.00
3585018	09-Feb-12	MISD407	Computer Facilities	PADM5113 Public Policy	281.00
3585020	09-Feb-12	MISD407	Computer Facilities	PADM5115 Managing Service Delivery	281.00
3676946	23-Feb-12	MISD401	Notes and Unit Packs	Cancellation Charges	522.00
3676947	23-Feb-12	MISD407	Computer Facilities	Cancellation Charges	281.00
1463731	23-Feb-12	Fee Reversal	Fee Reversal		-281.00
1463730	23-Feb-12	Fee Reversal	Fee Reversal		-522.00
1463732	23-Feb-12	Fee Reversal	Fee Reversal		-1,530.00
1468130	24-Feb-12	Fee Reversal	Fee Reversal		-281.00
1468129	24-Feb-12	Fee Reversal	Fee Reversal		-522.00
3785734	26-Apr-12	MISC509	Interest Charges		89.58
3819384	29-May-12	MISC509	Interest Charges		101.02
3843740	26-Jun-12	MISC509	Interest Charges		90.89
3879689	26-Jul-12	MISC509	Interest Charges		90.41
3896813	24-Aug-12	TUIT101	Tuition Fees	PADM5058 Advanced Studies in Governance	2,370.00
3896812	24-Aug-12	TUIT101	Tuition Fees	PADM5033 Planning and Development	2,370.00
3896809	24-Aug-12	MISD401	Notes and Unit Packs	PADM5058 Advanced Studies in Governance	522.00
3896808	24-Aug-12	MISD401	Notes and Unit Packs	PADM5033 Planning and Development	522.00
3896810	24-Aug-12	MISD407	Computer Facilities	PADM5033 Planning and Development	281.00
3896811	24-Aug-12	MISD407	Computer Facilities	PADM5058 Advanced Studies in Governance	281.00
3905943	28-Aug-12	MISC509	Interest Charges		98.03

<i>Invoice Id</i>	<i>Date</i>	<i>Fee Type</i>	<i>Fee Description</i>	<i>Description</i>	<i>Amount (In Rands)</i>
3927917	25-Sep-12	MISC509	Interest Charges		129.46
3950961	31-Oct-12	MISC509	Interest Charges		156.36
3967509	27-Nov-12	MISC509	Interest Charges		141.83
3976621	14-Dec-12	MISC509	Interest Charges		68.77
<i>Closing Balance: 20390.35</i>					

mm 14/12/2012

sm

UNIVERSITY OF THE  
WITWATERSRAND,  
JOHANNESBURG



# Fee Statement

University of the Witwatersrand, Johannesburg  
Tel: +27 11 717-1868  
Fax: +27 11 717-4918  
E-mail: feesoffice.finance@wits.ac.za  
Private Bag 3, WITS 2050  
VAT No: 4390128942

Page | 1

Bill From: 01-01-2013 to 31-12-2013

Student Name	Lesley Mokwena
Student Number	600893
Year of Study	YS1
Degree of Registration	Master of Management

Creation Date	Unit Code	Unit Description	Fee Type	Amount (In Rands)
<i>Opening Balance</i>				
01-Jan-13		Opening Balance		20,390.35
<i>Academic Charges</i>				
			<b>Total Academic Charges:</b>	<b>0.00</b>
<i>Additional Charges/Credits</i>				
01-May-13			Interest Charges 740721	161.43
30-May-13			Interest Charges 835962	161.43
28-Jun-13			Interest Charges Interest Charges June 2013	161.43
31-Jul-13			Interest Charges July	163.99
27-Aug-13			Interest Charges August	165.26
30-Sep-13			Interest Charges September	166.56
29-Oct-13			Interest Charges October	167.87
28-Nov-13			Interest Charges	169.19
18-Dec-13			Interest Charges December	170.52
			<b>Total Additional Charges:</b>	<b>1,487.68</b>
<i>Housing Charges/Credits</i>				
			<b>Total Housing Charges / Credits:</b>	<b>0.00</b>
<i>Payments/Misc. Credits</i>				
			<b>Total Payments:</b>	<b>0.00</b>
<b>TOTAL DUE:</b>				<b>21,878.03</b>

\*Standard VAT was charged on this item @14%

**Internet Payments**  
Banking Details Standard Bank of South Africa  
Account Number 002 891 697  
Branch Braamfontein  
Branch Code 004 805  
Reference Number 600893

- Online Payments**
1. Click on student self-service portal and log on.
  2. Click on student financials
  3. Click on "Make a Payment"

[Make an Online Payment \(Click Here\)](#)

14/7/2017



## Fee Statement

University of the Witwatersrand, Johannesburg  
Tel: +27 11 717-1888  
Fax: +27 11 717-4918  
E-mail: feesoffice.finance@wits.ac.za  
Private Bag 3, WITS 2050  
VAT No: 4390128942

Page | 1

Bill From: 01-01-2014 to 31-12-2014

Student Name	Lesley Mokwena
Student Number	600893
Year of Study	YS1
Degree of Registration	Master of Management

Creation Date	Unit Code	Unit Description	Fee Type	Amount (In Rands)
<i>Opening Balance</i>				
01-Jan-14		Opening Balance		21,878.03
<i>Academic Charges</i>				
			<b>Total Academic Charges:</b>	<b>0.00</b>
<i>Additional Charges/Credits</i>				
31-Jan-14			Interest Charges January	173.21
27-Feb-14			Interest Charges February	173.21
28-Mar-14			Interest Charges March	173.21
29-Apr-14			Interest Charges April	175.95
26-May-14			Interest Charges May	177.32
26-Jun-14			Interest Charges June	189.62
29-Jul-14			Interest Charges July	191.11
26-Aug-14			Interest Charges August	22,940.55
27-Aug-14			Interest Charges August	200.73
27-Nov-14			Interest Charges November Interest	204.16
29-Dec-14			Interest Charges Interest Charges December 2014	204.16
			<b>Total Additional Charges:</b>	<b>24,803.23</b>
<i>Housing Charges/Credits</i>				
			<b>Total Housing Charges / Credits:</b>	<b>0.00</b>
<i>Payments/Misc. Credits</i>				
27-Aug-14			Interest Adjustment	-22,940.55
			<b>Total Payments:</b>	<b>-22,940.55</b>
<b>TOTAL DUE:</b>				<b>23,740.71</b>

\*Standard VAT was charged on this item @14%

**Internet Payments**  
Banking Details Standard Bank of South Africa  
Account Number 002 891 697  
Branch Braamfontein  
Branch Code 004 805  
Reference Number 600893

- Online Payments**
1. Click on student self-service portal and log on.
  2. Click on student financials
  3. Click on "Make a Payment"

Tim 19/11/2017

## Executive Education

WSG consistently offers a wide range of specialised and flexible courses in specific management areas including: health, education, development, housing, public and development finance, public and development management, crime and policing, humanitarian assistance, social security, defense and peacekeeping, policy, governance, leadership, monitoring and evaluation.

Short courses are delivered in a variety of models, which include single blocks of study, block-release sessions over a number of months, workshops, breakfast seminars, or a combination of these options.

### Courses on offer

#### Certificate in Development and Management of Local Government

The Certificate Programme in the Development and Management of Local Government is a multi-disciplinary programme. You will learn various logics, forms and approaches for the development of results-based management systems in a sensitive manner to local context.

This knowledge can enhance logical thinking and process steps in designing results-based monitoring and evaluation systems and improve decision making skills. Through the programme you will learn skills to be more effective in your current and future roles as leaders in local government.

Contact person: **Bongiwe Msweli** on (011) 717-3567 or [Bongiwe.Msweli@wits.ac.za](mailto:Bongiwe.Msweli@wits.ac.za)

mm 14/7/2017

financial management. This course will equip participants with the technical, analytical and functional skills for public financial and fiscal policy management.

**Contact: Boitumelo Molefe on (011) 717-3103 or [Boitumelo.Molefe2@wits.ac.za](mailto:Boitumelo.Molefe2@wits.ac.za)**

**Certificate in Public and Development Sector Monitoring and Evaluation**

You will be trained to specialise in results based management. On completing all the course requirements, you should be able to utilise the various monitoring and evaluation logic, form and approaches for the development of results-based management systems in a sensitive manner to local context. You will also be able to apply the logical thinking and process steps in designing results-based monitoring and evaluation systems and design all aspects of results-based management monitoring and evaluation systems. You will also be empowered to use data to improve decision making and enable others to do so as well.

**Contact person: Yhesmien Hill on (011) 717-3868 or [Yhesmien.Hill@wits.ac.za](mailto:Yhesmien.Hill@wits.ac.za)**

**Certificate in Programmes and Project Management**

This course is for anyone who wants to learn about a wide range of project management instruments and techniques in a variety of development contexts, while allowing students to apply their understanding of strategic and operational frameworks in project management.

**Contact person: Boitumelo Molefe on (011) 717-3103 or [Boitumelo.Molefe2@wits.ac.za](mailto:Boitumelo.Molefe2@wits.ac.za)**

**Certificate in Economic Development and Policy**

map 14/7/2019



This course is for public sector officials, development practitioners and NGO who want to innovatively engage economic policy theoretical concepts and debates. This course constructs relevant conceptual and analytical frameworks to key issues relating to economic development and policy formulation. It challenges students to develop and demonstrate understanding in the area of economic policy and its macroeconomic environment with particular reference to an industry.

**Contact: Boitumelo Molefe on (011) 717-3103 or [Boitumelo.Molefe2@wits.ac.za](mailto:Boitumelo.Molefe2@wits.ac.za)**

#### Certificate in Managing Public Policy

The Certificate Programme in Managing Public Policy is targeted at middle and senior managers, government, government policy units, public policy think tanks or non-profit and development sectors, who want to improve their skills and keep abreast with dynamic developments in the environment of public policy

**Contact person: Yheshmien Hill on (011) 717-3868 or [Yheshmien.Hill@wits.ac.za](mailto:Yheshmien.Hill@wits.ac.za)**

#### Certificate in Local and Regional and Economic Development

You will be introduced to new ideas and thinking about local and regional economic development and management in order to stimulate different approaches to management in the provinces.

**Contact: Bongiwe Msweli on (011) 717-3567 or [Bongiwe.Msweli@wits.ac.za](mailto:Bongiwe.Msweli@wits.ac.za)**

#### Certificate in Government Communications and Marketing

You will be provided with an overview of the theory and practice of public sector management, with a specific focus on communications and marketing, in the context of a developing country.

**Contact: Sam More on (011) 717-3868 or [Sam.More@wits.ac.za](mailto:Sam.More@wits.ac.za)**

*IMP 14/7/2017*

Certificate in Climate Change and Green Economy

If you are interested in accessing credible information on the challenge of climate change and green economy, this course is ideal. You will learn about the policy and regulatory environment of climate change and Green Economy interventions and the economic and business opportunities that are available through adaptation and mitigation interventions.

Contact person: Yhesmien Hill on (011) 717-3868 or [Yhesmien.Hill@wits.ac.za](mailto:Yhesmien.Hill@wits.ac.za)

Tweet

Copyright © 2000-2017  
University of the Witwatersrand, Johannesburg.

5mp 14/7/2017

## Certificate in Public Sector Risk Management

This course will help you deepen your understanding to set-up, manage and maintain an effective and value added risk management system that enables them to timely identify risks and mitigate. You will be equipped to provide management reports with key information regarding risk exposure threatening the organisation's objectives and viability. To identify and mitigate emerging strategic risks which require management's attention. Participants will be exposed to public sector legislation and regulations in South Africa as well as to the public sector governance and risk guidelines.

**Contact person:** Yhesmien Hill on (011) 717-3868 or [Yhesmien.Hill@wits.ac.za](mailto:Yhesmien.Hill@wits.ac.za)

## Public Enterprises Governance, Performance and Economic Development Certificate

In this course you will be skilled to improve impact and overall performance of commercial and non-commercial state owned companies. The course will also focus on improving governance and leadership functions at state owned companies and enhance the strategic and ethical role of public leaders in representing the people and ensuring that government and state institutions meet their developmental mandates.

You will be skilled to advance the professional capabilities of public leaders and use appropriate oversight strategies and tools to monitor and evaluate the implementation of government's priorities, plans and programmes. Understand the development of policy and strategy in the context of markets and state intervention.

**Contact:** Boitumelo Molefe on (011) 717-3103 or [Boitumelo.Molefe2@wits.ac.za](mailto:Boitumelo.Molefe2@wits.ac.za)

## Public Finance and Fiscal Management

**ANNEXURE "B"**

**PERSONAL DEVELOPMENT PLAN  
(FINANCE)**

MADE AND ENTERED INTO BY AND BETWEEN

**THABA CHWEU LOCAL MUNICIPALITY**

AS REPRESENTED BY

**THOKA MAKORWANE PATRICK KGOALE**

AND

**LESLEY MPHAKA MOKWENA**

FOR THE

**FINANCIAL YEAR 2017-18:**

**01 JULY 2017 – 30 JUNE 2018**

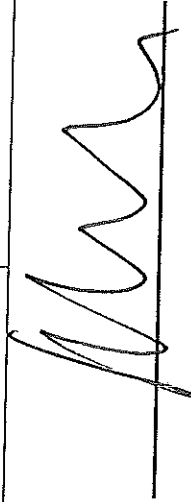


Personal Development Plan of: LESLEY MPHAKA MOKWENA

Compiled on (Date): .....

1. Skills / Performance Gap (in order of priority)	2. Outcomes Expected (measurable indicators: quantity, quality and time frames)	3. Suggested training and / or development activity	4. Suggested mode of delivery	5. Suggested Time Frames	6. Work opportunity created to practice skill / development area	7. Support Person
1. Academic improvement on socio-economic policy development and implementation	Be able to develop development policies at local municipality level, i.e. council municipal policies, implement key priorities of local government as per SDBIP	Masters degree in Development (Dissertation)	Part time study - Two weekly block classes	July 2017- June 2018	CFO office delegated responsibilities, i.e. delivery of basic services, financial budget planning, Local economic development etc.	Municipal Manager
2. Practical courses on economic development and finance	Be able to develop development policies at local municipality level, i.e. council municipal policies, implement key priorities of local government as per SDBIP	Certificate course in economic development and development finance	Part time study - Weekly block classes	July 2017- June 2018	CFO office delegated responsibilities, i.e. delivery of basic services, financial budget planning, Local economic development etc.	Municipal Manager

Employee's signature :




Employer's signature: \_\_\_\_\_

# APPENDIX C

# FINANCIAL DISCLOSURE

Imp 14/5/2008

M/E  
S/M



CONFIDENTIAL

Appendix C

FINANCIAL DISCLOSURE FORM

I, the undersigned (surname and initials)

*Lesley M Mofane*

(Postal address)

*Box 1282  
Burgersfort 1150*

(Residential address)

*69 Carl Trichard str  
Dunrooib 1122*

(Position held)

*Chief Finance Officer*

(Name of Municipality)

*Thebe Local Municipality*

Tel: *013 235 7300*

Fax: *013 235 1611*

hereby certify that the following information is complete and correct to the best of my knowledge:

1. Shares and other financial interests (Not bank accounts with financial institutions.)

See information sheet: note (1)

Number of shares/Extent of financial interests	Nature	Nominal Value	Name of Company/Entity

*N/A*

*mm 14/2/2018*

*MM*

2. Directorships and partnerships  
See information sheet: note (2)

Name of corporate entity, partnership or firm	Type of business	Amount of Remuneration/ Income
	N/A	

CONFIDENTIAL

3. Remunerated work outside the Municipality  
Must be sanctioned by Council. See information sheet: note (3)

Name of Employer	Type of Work	Amount of remuneration/ Income
	N/A	

Council \_\_\_\_\_

Signature by Council \_\_\_\_\_ Date \_\_\_\_\_

4. Consultancies and retainerships  
See information sheet: note (4)

Name of client	Nature	Type of business activity	Value of any benefits received
	N/A		

5. Sponsorships  
See information sheet: note (5)

Source of assistance/sponsorship	Description of assistance/ Sponsorship	Value of assistance/sponsorship
	N/A	

9mm 14/7/2017



6. Gifts and hospitality from a source other than a family member  
See information sheet: note (6)

Description	Value	Source
<i>N/A</i>		

CONFIDENTIAL

7. Land and property  
See information sheet: note (7)

Description	Extent	Area	Value
<i>Land</i>	<i>848 sqm<sup>2</sup></i>	<i>Bugestof</i>	<i>R290,000</i>

*[Signature]*  
SIGNATURE OF EMPLOYEE

DATE: *11/07/2017*

PLACE: *Lydenburg*

OATH/AFFIRMATION

1. I certify that before administering the oath/affirmation I asked the deponent the following questions and wrote down her/his answers in his/her presence:

(i) Do you know and understand the contents of the declaration?

Answer *Yes*

(ii) Do you have any objection to taking the prescribed oath or affirmation?

Answer *No*

(iii) Do you consider the prescribed oath or affirmation to be binding on your conscience?

Answer *Yes*

*[Signature]*

*[Signature]*

- 2. I certify that the deponent has acknowledged that she/he knows and understands the contents of this declaration. The deponent utters the following words: "I swear that the contents of this declaration are true, so help me God." / "I truly affirm that the contents of the declaration are true". The signature/mark of the deponent is affixed to the declaration in my presence.

Mulaudzi  
 Commissioner of Oath /Justice of the Peace

THABA CHWEU MUNICIPALITY  
 RECORDS DIVISION  
 14 JUL 2017  
 PO Box 61  
 Lydenburg, 1120

Full first names and surname:  
MMBONISENI KENY MULAUDZI (Block letters)

CONFIDENTIAL

Designation (rank) ADVOCATE OF HIGH COURT Ex Officio Republic of South Africa

Street address of institution  
CNR. VILJOEN AND SENTRAAL STREET  
LYDENBURG, 1120

Date 14/07/2017 Place LYDENBURG

[Signature]

CONTENTS NOTED: MUNICIPAL MANAGER

DATE: 14/7/2017

[Signature]

